



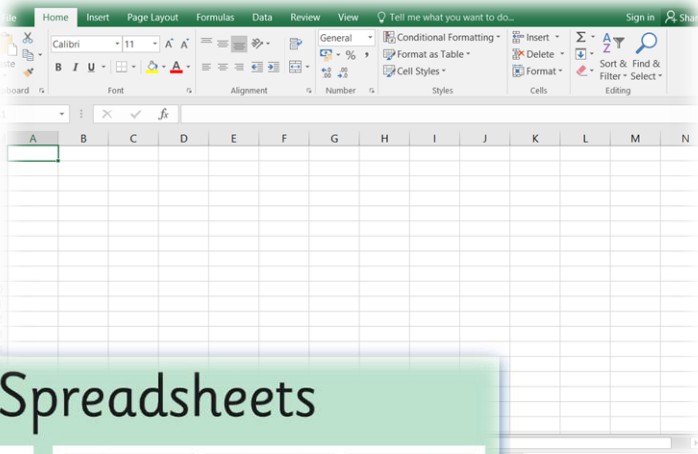
Spreadsheets



Key Symbols								
Excel	Work book	Cell	Sum	Formula Wizard	Formula	Ascending	Descending	Graph
					$=A1+A2$			

Key Vocabulary

Average	Symbols used to represent comparing two values
Copy and Paste	A way to copy information from the screen into the computer's memory and paste it elsewhere without re-typing.
Columns	Vertical reference points for the cells in a spreadsheet.
Cells	An individual section of a spreadsheet grid. It contains data or calculations.
Charts	Use this button to create a variety of graph types for the data in the spreadsheet.
Equals tool	Value of the cell to its right every second until it is clicked again.
Formula	Use the formula wizard or type into the formula bar to create a formula in a cell, this will calculate the value for the cells based upon the value of other cells in the spreadsheet.
Spreadsheet	A computer program that represents information in a grid of rows and columns. Any cell in the grid may contain either data or a formula that describes the value to be inserted based on the values in



Spreadsheets

The collage shows various spreadsheet features: a bar chart titled 'Title', a table with columns 'Work', 'Packed Money', and 'Convincer', a grid with row and column labels, and a formula bar showing $=A1+A2$.

